

DRAFT Minutes of DIRA Board Meeting
July 30, 2012
7:30 pm at the Old School

Present: Chair Frank Frketich, Doug Wright, Bert Taylor, Bob French, Anne Page (recording)

Regrets: Denise MacKean

1. Call to Order

Frank Frketich called the meeting to order at 7:40 pm.

2. Motion to Approve Agenda

MOTION: Bob French moved and Bert Taylor seconded a motion to approve the Agenda as amended with one addition: Item 10a) Trails and Parks Agreement. **Carried**

3. Motion to Approve Minutes of July 2, 2012 Board Meeting

MOTION: Bob French moved and Bert Taylor seconded a motion to approve the Minutes of the July 2, 2012 Board meeting with the following amendments:

- Frank Frketich will clarify with Gloria Michin the statement in Item 2 which reads: "As for Pesticide Free committee, Gloria understands volunteers not members of public so not covered by liability insurance",
- Delete sentence in Item 2 which reads: "They do not do any demonstrations on how to use broom puller, so their liability issues are much less than they may have been in the past."
- Addition of phrase in Item 2 Motion....be approved "by this meeting of Board members and Committee Chairs" subject to... **Carried**

4. DIRA Goals/Strategic Plan for 2012/2013

ACTION: Frank Frketich will rewrite the DIRA Goals 2012/2013 considering the comments and suggestions made by Board members to include four main objectives and specific items within each objective. Frank will email the amended document to Board members for further comments.

5. Ian Smith response regarding Recreation Grants

The DIRA Board discussed the email response from Ian Smith, CVRD dated July 13, 2012 to questions from the DIRA Board regarding the Recreation Grant process. It was agreed that the Recreation Grant process for 2012 went very well and that friendly suggestions may be forwarded to the 2013 Recreation Grant committee.

6. Expression of Interest re Website

A Request for Proposal was presented for discussion. Doug Wright advised that Excel files seemed difficult to upload to our current website. Anne will clarify if Excel documents can be uploaded directly to a Word Press based website. The phrase "DIRA is not obliged to accept the lowest or any bid" to be added to the RFP with other minor amendments.

ACTION: Anne Page will revise the RFP and email to the DIRA Board members for comments, after which Anne will forward the RFP to Denman Works! with the request that it be posted to the Denman Works! electronic job board and an article will be written in the Grapevine advising of the link to the RFP posted on the DIRA website.

7. Old School Committee application for Grant request

MOTION: Doug Wright moved and Bob French seconded a motion to support the submission of a grant application by the Old School Committee to the federal government's Community Infrastructure Improvement Fund for funding towards the new roof on the Old School building. **Carried.**

8. Replacement for Dennis Forsyth on Ferry Advisory Committee

There was some discussion on this matter and the item was deferred to another meeting.

9. Ethanol report at September General Meeting

Frank Frketich advised that Bob Vosbough, Transition Denman would like to make a presentation at the September DIRA General Meeting.

ACTION: It was agreed that the presentation would be welcome.

10. Other Business

a) Insurance: Frank Frketich advised that Wind Rombough, Denman Works! would be distributing a questionnaire to approximately 40 Denman Island groups regarding insurance needs with a goal to possibly reduce liability insurance costs and to also possibly reduce insurance costs on four public buildings.

b) Advertising Costs: Bert Taylor expressed a concern about advertising costs incurred by DIRA on behalf of the CVRD specifically regarding the Recreation Grants Committee. Doug Wright suggested that DIRA can put in a budget request for advertising. It was also suggested that DIRA send the CVRD an invoice for advertising costs.

c) Trails & Parks Agreement

MOTION: Frank Frketich moved and Anne Page seconded a motion to approve acceptance of the Operating Agreement between the Trails Committee and the Parks Committee. **Carried.**

It was agreed that this Operating Agreement does not change the Terms of Reference of either committee, therefore does not need general membership approval.

The DIRA Board Meeting of July 30, 2012 was adjourned at 9:50 pm.